



DEPARTMENT OF PLANNING, INDUSTRY AND ENVIRONMENT

Licence to Possess Preserved Specimens and/or Carry Out Taxidermy

Application for a biodiversity conservation licence under the *Biodiversity Conservation Act 2016* to possess preserved specimens of protected animals (including skeletal material) and/or carry out taxidermy on protected animals on either a hobby or professional basis.

Note: A licence may not be issued to a private person, or to a non-educational facility, to possess a specimen of a bird of prey or a threatened species, unless the applicant can demonstrate there is a legitimate and worthwhile scientific or educational justification for possessing the specimen.

All applicants must complete Parts 1 and 5 and either Part 2 or Part 3 of the form.

Part 1 – Applicant details

Full name	
Date of birth	
Residential address	
Business name	
Business address	
Contact phone	
Email	

I do hereby apply for a biodiversity conservation licence under Part 2 of the *Biodiversity Conservation Act 2016*, to possess preserved specimens and/or carry out taxidermy on protected animals as indicated below.

Please complete either Part 2 or Part 3 and Part 4 below.

Part 2 – Species proposed to possess

To be completed by persons who wish to have a specimen preserved licence – fee \$30 five-year licence.

Common name	
Scientific name	
Under what circumstances and where was the specimen obtained?	
Purpose of proposed preservation	
Name and licence number of taxidermist who will preserve the specimen	

Part 3 – Hobbyist

To be completed by persons who wish to carry out taxidermy i.e. to preserve specimens – fee \$30 for one-year licence.

Details of taxidermy experience	
List species already in possession	
Name and licence number of tutor	

Part 4 – Professional

To be completed by person who wishes to undertake taxidermy on a professional basis i.e. To preserve specimens for their clients – fee \$30 per year.

Details of taxidermy experience	
List species already in possession	

Part 5 – Licence details

Details of any licences previously granted to you under the *Biodiversity Conservation Act 2016* or *National Parks and Wildlife Act 1974*.

Licence type	
Licence number	
Expiry date	

I declare that all information provided by me in this application is true and correct.

Signature		Date	
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Privacy statement

This application form contains information that identifies you and is defined as ‘personal information’ under the NSW *Privacy and Personal Information Act 1998* (PPIP Act). The Department of Planning, Industry and Environment collects and manages the personal information you provide in accordance with the PPIP Act. The Department will not use personal information except for purposes listed as exemptions in the PPIP Act. Information supplied on this form will be used by officers of the Department to assess your application. Information collected by the Department may be disclosed to third parties for the purposes of confirming information provided by you in this application, and for law enforcement purposes.

Personal information collected by the Department will be stored securely and disposed according to the Records Management Policy. You have a right of access to modify and/or update your personal information.

For further information or enquiries regarding privacy or access to your information, contact a Right to Information/Privacy Officer on 9860 1440 or privacy@dpie.nsw.gov.au

Public register

As required by the *Biodiversity Conservation Act 2016*, a public register of wildlife licences will be published on the Department website. The public register will not include personal information of individuals (e.g. name, postal and email address, phone number and date of birth). Information about the location of plants and animals covered by licences will be restricted to postcode.

Note: It is an offence to provide false or misleading information in applications and documents in connection with matters under the *Biodiversity Conservation Act 2016*.

Payment details

Enter your payment details here if you are paying by credit card (a merchant fee of 0.4% will be charged to all credit card transactions). You may also pay by cheque or money order (made payable to Department of Planning, Industry and Environment).

Total amount to be debited	\$
Credit card	<input type="checkbox"/> MasterCard <input type="checkbox"/> Visa
Card number	
Expiry date	
CVV	(CVV is the number on the back of your credit/debit card next to the signature panel strip and the card's account number. Record the last 3 digits here)
Name on card	
Cardholder signature	

Contact us

Wildlife Team
National Parks and Wildlife Service
Department of Planning, Industry and Environment
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Parramatta NSW 2124

Email: wildlife.licensing@environment.nsw.gov.au